

Erasmus+ Programme

Key Action 171: Mobility of people for learning purposes among programme countries and partner countries

Student mobility for studies (SMT)

2023 Project

Having regard to the Regulation (EU) 2021/817 of the European Parliament and of the Council of 20 May 2021 establishing Erasmus+: the Union Programme for education and training, youth and sport.

Having regard to the Call for proposals 2023 for the Erasmus+ Programme [EAC/A10/2022 OJEU C 444 of 23 November 2022].

Having regard to the final Resolution of 5 September 2023 from the Board of the Spanish Service for the Internationalisation of Education (SEPIE), which publishes the list of the approved applications (with a list of those on reserve, rejected and excluded) for Mobility projects for the purpose of learning between programme countries and partners in the Higher Education sector, Key Action 1(KA-171), corresponding to the call for the 2023 Erasmus+ Programme.

In accordance with the legally established structure at the Institut Agronomique et Vétérinaire Hassan II the Direction of Cooperation, Partnership and Development is the body in charge of managing the international mobility programmes, hence it is resolved as follows:

First: Proceed with a public call for Key Action 1: Mobility for people for learning purposes: Student mobility to study in Higher Education Institutions (SMS), which shall be governed by the terms and conditions contained in the Annex document appended to this resolution.

Second: Order the publication of this call on the website of the Institut Agronomique et Vétérinaire Hassan II, including any related subsequent actions that may occur: <https://www.iav.ac.ma/>

Rabat, le 03 MARS 2025

Lamiae GHAOUTI

Deputy Director of Cooperation, Partnership & Development

Signature



Pr. Lamiae GHAOUTI

Directrice Adjointe de la Coopération
du Partenariat et du Développement

Institut Agronomique et Vétérinaire Hassan II

ANNEX BASES FOR THE CALL

ERASMUS+ PROGRAMME KEY ACTION 1: Mobility of people for learning purposes among programme countries and partner countries

KA-171: Student mobility for studies (SMS); from a partner country, Maroc, to a programme country, Spain

2023 Project

Basis 1: Purpose of the call

This mobility programme is based on EU Regulation 2021/817 of the European Parliament and of the Council of 20 May 2021 establishing the "Erasmus+" programme for education, training, youth and sport of the European Union. It covers the period 2021-2027 and applies to all types and levels of education and vocational training.

The purpose of this call is to encourage mobility among students of the Institut Agronomique et Vétérinaire Hassan II and the University of Zaragoza – UNIZAR (Spain) – for better interfacing with European education institutions. It will allow participants to undertake part of their studies in a University of the European Higher Education Area, with guaranteed academic recognition and achievement, and adaptation to their curricular profile. This programme contemplates the educational value of the exchange, by making it possible for the student to experience different teaching systems and the varied social and cultural aspects.

This call is intended to select students from the (name of partner institution) participating in the programme as a partner country, to undertake a period of studies at the University of Zaragoza – UNIZAR (Spain) – within the Erasmus+ Programme.

Student mobility is part of the KA1 Action in the European Union's ERASMUS+ Programme in the field of higher education. General information on programme objectives, conditions and requirements can be found on the 2023 Erasmus Programme guide website: <https://erasmus-plus.ec.europa.eu/programme-guide/erasmus-programme-guide/introduction>

Basis 2: Characteristics of the stays

- **4 grants** are made available for a period of study at the University "Universidad de Zaragoza - UNIZAR". This is based on the grant agreement signed between the mentioned university and SEPIE, and in accordance with the inter-institutional agreement signed between the University of Zaragoza - UNIZAR- and the Institut Agronomique et Vétérinaire Hassan II, within the framework of the ERASMUS+ Programme with partner countries.
- The **mobility period must last 5 consecutive months**.
- The amount of Erasmus+ aid from the European Commission will cover a maximum of 5 months, regardless of the length of stay.
- The beneficiaries of these aids will receive a European-funded financial grant for individual support and additional travel expenses to the amount noted in basis 5.
- The students and UNIZAR will sign a "Grant Agreement" that will determine the obligations between UNIZAR and the student on the matter of administering the funds granted in this call.
- The students will follow one semester at the University of Zaragoza, pursuing Master's or PhD studies.

- This grant is given for the 2025/2026 academic year.
- The students will register for official studies (Master's or PhD studies) at both the University of Zaragoza and the Institut Agronomique et Vétérinaire Hassan II.
- The stay will occur in accordance with the Learning Agreement previously agreed on between the beneficiary and the institutions of origin, Institut Agronomique et Vétérinaire Hassan II, and destination, the University of Zaragoza.
- The study programme to be followed at the host university (UNIZAR) must be part of an academic programme leading to an official qualification.
- The stay must take place following the date of the decision to award the grant, and within the academic calendar at the host institution (UNIZAR).

Basis 3: Application requirements

Those interested in participating should:

- Be native of or permanent residents in Maroc.
- Be enrolled for official studies at the agri-food industry and veterinary schools, of the Institut Agronomique et Vétérinaire Hassan II at the time of submitting their application.
- Candidates pursuing Bachelor's studies at the IAV must be enrolled at the fifth year of these studies.

Basis 4: Exclusions and incompatibilities

Participation in the ERASMUS+ programme is incompatible with other mobility stays pertaining to other programmes in the same academic year.

In case an applicant has already been beneficiary of a mobility Erasmus+ grant as undergraduate or postgraduate student, the total number of aid months to be received for all the mobility periods cannot exceed twelve months.

Basis 5: Amount of aid

The beneficiaries of the grants will receive economic aid from European funding as established in the grant agreement signed between UNIZAR and SEPIE for the ERASMUS+ international mobility action with partner countries.

There are 4 grants to be funded. This aid is conditional on the final granting of funds that UNIZAR will receive from SEPIE.

The aid will be granted when there is an in-person stay at UNIZAR, the host institution, only physical mobility will be granted.

The amount of Erasmus+ aid will cover a maximum of 5 months, regardless of the length of stay. It shall comprise an amount for **individual support to a maximum of €4.250** (€850/month) and additional aid for **travel costs (€275)**.

The participants will sign a "Grant Agreement" that shall determine the obligations between UNIZAR and the beneficiary, with respect to administering the funds pursuant to this call.

The students must follow one semester at the University of Zaragoza of undergraduate or postgraduate studies. The student workload per semester should be up to 30 ECTS credits as maximum and not less than 20.

Basis 6: Applications (place, deadline and documentation)

6.1 Application. Duly completed applications shall be submitted using the form available as Annex I of this call and addressed to the the Direction of Cooperation, Partnership and Development at the Institut Agronomique et Vétérinaire Hassan II.

The application form is available on the following website:

<https://www.iav.ac.ma/>

6.2 Documentation: In addition to the application (Annex I), the following documents are to be provided:

- a) Academic record
- b) Copy of a valid national identity document
- c) Postgraduate candidates will submit a copy of their Bachelor's / Master's degree

6.3 Place Applications will be submitted to the Direction of Cooperation, Partnership and Development at the Institut Agronomique et Vétérinaire Hassan II.

6.4 Deadline Applications have to be submitted from 02/04/2025 to 16/04/2025.

Basis 7: Procedural instructions

Under current legislation, the Institut Agronomique et Vétérinaire Hassan II reserves the right to verify at any stage in the procedure fulfilment of the terms of the call in such situations in which any suggestion of documentary misrepresentation or concealment of data related to the requirements of candidates is detected.

7.1. Provisional list of those admitted and excluded from the selection process

A provisional resolution of candidates will be made public by the **Direction of Cooperation, Partnership and Development** 6 days after the deadline for the submission of applications. It shall detail those candidates admitted and excluded from the selection process, including reasons for exclusion, at the site:

<https://www.iav.ac.ma/>

This publication should be considered the official notification to the concerned persons.

7.2. Rectification

Candidates who have been excluded for not complying with the terms of the call, or for not completing the documentation or whose documentation contains errors that may be corrected, will have a maximum of 4 working days, to rectify the fault that has led to their exclusion or to submit the required documentation to the Direction of Cooperation, Partnership and Development of the Institut Agronomique et Vétérinaire Hassan II, according to the procedure detailed in the sixth basis. Likewise, admitted applicants will have the same period and method to ask for the correction of any faults detected.

Submitted applications may not be reformulated in the correction process.

7.3. Admitted and excluded Final list from the selection process

The final list will detail the admitted and excluded candidates and will be published within a maximum of 3 days after the rectification period at the Direction of Cooperation, Partnership and Development of the Institut Agronomique et Vétérinaire Hassan II at this site <https://www.iav.ac.ma/>

This publication will be considered the official notification to the concerned persons.

Basis 8: Valuation criteria

The procedure for granting the aids provided in this call will be conducted on a competitive basis and in accordance with the principles of publicity, objectivity, transparency, equality and non-discrimination.

8.1 Evaluation committee

- Composition: Applications will be assessed by a committee comprising the following members:
 - Legal representative of the Institut Agronomique et Vétérinaire Hassan II as mentioned in the agreement with Unizar
 - Academic coordinator, responsible for the agreement at the Institut Agronomique et Vétérinaire Hassan II
 - Academic coordinator, responsible for the agreement at Unizar
- Agreements: The Evaluation Committee should adopt its decisions by majority vote.
- Advisers: The Committee may rely on such support or advice as it deems appropriate.

8.2. Valuation criteria

Applications will be evaluated according to the following merit system (to a maximum of 20 points):

- a) Academic record: 5
- b) CV: 3
- c) Motivation letter: 5
- d) Command of Spanish: 2
- e) English certificate: 5

A reserve list will be drawn up based on the selection results and in order of score. This may be used in case either of a vacancy or the beneficiary rejecting the offer.

With a tie in the score, the order of applicants will be according to the score obtained in Section A. If this does not resolve the issue, then the score in Section B becomes applicable. In case two or more applicants still have the same score, then the one with a higher score in Section C shall be given priority when determining the final order of applicants.

The Committee reserves the right to not allocate the grant to the submitted applications a do not meet the minimum criteria scores.

When a beneficiary withdraws or rejects the grant, it may be reassigned strictly based on the score order to those listed in the waiting list.

8.3. Notification and Publication

The list of the resulting award, including both nominees and reserve candidates, will be published on the agri-food industry and veterinary schools, at the Institut Agronomique et Vétérinaire Hassan II website <https://www.iav.ac.ma/>

This publication must be considered the official notification to the concerned candidates.

9. Obligations of the beneficiary

The beneficiary will apply for a student visa in the country of origin. To facilitate this process, UNIZAR will provide a letter of invitation to the selected students and will send a copy of the list of nominees (plus the conditions of the grant obtained) to the Spanish consulate in Maroc where the students have to apply for the visa.

The beneficiary is responsible for taking out an insurance policy that covers illness, accidents, repatriation and common risks, plus any other mandatory requirements.

Upon joining the University of Zaragoza, the beneficiary must present the following documents to the International Relations Office within 10 days of arrival:

- **Original learning agreement** signed and stamped by their home Institution.
- **Original supporting documents, detailed below, that clearly identify the beneficiary:**
 - Passport
 - Electronic reservations or tickets from the means of transport used
 - Boarding passes.

During the stay, the beneficiary undertakes to pursue the activity in accordance with the provisions of the previously agreed learning agreement.

At the end of the stay, the beneficiary will receive the original certificate for his/her stay from the International Relations Office at the University of Zaragoza.

In addition, **the online EU Survey must be completed**. This will be sent via email to the beneficiary 30 days prior to the end of the stay. The beneficiary has to complete the survey within a period of 30 days from the receipt day on.

Boarding passes from the return trip must be sent to the International Relations Office at UNIZAR as supporting documentation **Within a maximum of 10 days of returning to Maroc.**

The mentioned obligations and rules are mandatory, to the contrary, the beneficiary must reimburse the full provided grant.

10. Obligations of UNIZAR

UNIZAR will send an invitation letter and an information pack to the selected candidates once the final list of grant beneficiaries has been published on the name of the agri-food industry and veterinary schools, Institut Agronomique et Vétérinaire Hassan II.

UNIZAR will prepare the Grant Agreement document for its intended recipients, send it to them via email and will require the document to be signed and returned to the International Relations Office before mobility may begin.

Upon arrival, the beneficiaries will receive an information pack and the necessary instructions for their incorporation as UNIZAR students from the International Relations Office.

Unless the beneficiary and UNIZAR agreed different terms at the Grant Agreement, UNIZAR will pay the grant to the beneficiary upon arrival under the following ones:

- Individual support and travel assistance:

- First part: 1.975,00 Euro during the first month of their stay
- Second part: 50% of the remainder of the grant at the end of the second month there
- Third part: the remaining amount in the 20 calendar days after sending the online survey (the survey is sent 30 days prior to the end of the stay).

Within a month after the end of the mobility period, a transcript of records will be sent to the students' home university.

The personal data provided by applicants will be processed by the universities participating in the ERASMUS+ Project to manage the awarding of the aid available. This will be done in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data.

The personal data provided will only be retained for the time necessary for the purposes of the treatment for which they have been collected.

The University of Zaragoza and Institut Agronomique et Vétérinaire Hassan II are responsible for processing the data and, as such, guarantee the rights of access, rectification, opposition, deletion, portability and limitation of processing of the data provided. Exercise these rights by writing to:

- Universidad de Zaragoza - UNIZAR, Legal Services, FAO Data Protection Delegate, Edificio Paraninfo, Pza. Paraíso, 50005 Zaragoza.
- Institut Agronomique et Vétérinaire Hassan II, Legal Services, Direction, Madinat Al Irfane, Postal code 10101, BP 6202, Rabat-Institutes Rabat-Morocco

Likewise, the universities involved undertake to respect the confidentiality of the data provided, using them in accordance with the purpose for which the data were collected.

Basis 12: Timetable of actions (approximate dates):

Actions	Time frame
Submission of applications	From 02/04/2025 to 16/04/2025
Provisional resolution of admitted and excluded candidates	17/04/2025
Deadline for rectification	22/04/2025
Final resolution of admitted and excluded candidates	28/04/2025
Final resolution on grant award	30/04/2025